

Psychological support group – Minutes of Meeting

11th February 2015

Christie NHS Foundation Trust, Trust meeting room 6

Time: 1pm to 3pm

Attendance	Representation
Padraig McDonnell	UHSM
Anne Crook	Christie
Hodan Noor	Pathway Manager
Colsom Bashir	Christie
Caroline Lloyd	SRFT
Maggie Parkman	Stockport
Norma Armston	Patient/carer representative
Sam Parkin	Beechwood Cancer Care Centre
Robin Muir	Bolton FT
Helen Knight	East Cheshire Hospice
Fay Mitchell	East Cheshire Hospice
Tania Hawthorn	Christie
Ann Crook	Christie
Lisa Evans	CMFT
Apologies	
Vanessa Hickson	Tameside
Anna Dalton	Pennine Care North - Bury
Bill Bodell	St Ann's Hospice
Helen Tuzio	Bridgewater - Wigan and Leigh Hospice
Angela Kelly	SRFT
Aruna Hodgson	Wigan & Leigh Hospice
Diane Finch	Trafford Macmillan well-being centre
Pat Jones	CMFT
Sarah Burlinson	Oldham
Wendy Shuell	Bolton FT
Claire Rehan	Bolton
Michelle Eckersley	CMFT

Agenda Item	Action
<p>1. Apologies Apologies were noted.</p>	
<p>2. Minutes from the last meeting Members agreed that the minutes were a true and accurate reflection of the last meeting, amend AK representative of SRFT not East Cheshire.</p>	
<p>3. Matters arising All actions were achieved</p>	
<p>4 Psychological support Annual plan update :</p> <p>Objective 1: Level 3 standards update (letter to John Herring feedback report)</p> <ul style="list-style-type: none"> - Members discussed the letter and were in agreement of the feedback to share with the Strategic Clinical Network, area to include is risk assessment on more severe mental health disorders and how that should be managed. - There have been some concerns with regards to Step care model as the members feel provision should be needs lead and be assessed and triaged appropriately. - Members proposed potentially to describe the need and presentation of patients matching with provision on a flow chart to share with MC and other SCN clinical colleagues. - PM confirmed the detail with regards to who should be identified as level 3 should move forward with less emphasis placed on the narrow parameters previously used and more focus placed on ensuring those offering high quality level 3 and 4 interventions should hold appropriate qualifications, have or be supported in gaining experience in the field of psycho-oncology, and be accountable to a professional organisation who can regulate their practice and ensure patients are kept safe. There is a need to follow a national consensus that we do not reduce/dismiss a limited workforce with overly restrictive guidelines. But it will remain a focus of the group that only appropriately qualified and regulated professionals will offer level 3 and 4 interventions. - AC requested in light of develop services to incorporate issue with regarding primary care mental health service provision with research evidence, PM agreed this needs to be discussed across the SCN patch. There is an opportunity once the relationships are built to host a workshop to raise this discussion. <p>Objective 2: Level 2 training provider specification</p> <ul style="list-style-type: none"> - HN gave feedback that the SCN would like to be in partnership to identify a solution to include South Cumbria and Lancashire. The project team including the clinical lead will soon be meeting with PM and HN to discuss the way forward. PM also shared with members there is an opportunity to link with the South Cumbria and Lancashire by having representation in the respective areas as we have similarities in areas of work. - Members discussed the draft specification and agreed to incorporate the requirements for supervisors and level 3 and 4 trainers to ensure quality is achieved. 	<p>CB to share the slides of flow chart describing aspirational Psycho oncology presentations.</p> <p>PM to make the amendment Psychiatric admissions and management of risk in the letter to JH</p> <p>PM to send HN the peer review requirements for level 2 trainer and supervisor standards to add to the specification.</p> <p>Members to email HN set of questions for former level 2 training attendees' to identify needs and gaps. HN to develop survey monkey to be sent out.</p> <p>HN to share draft questions prior to</p>

<p>After some discussion with regards to delivering refresher workshops the group felt designing the scope is premature. A further analysis of the need and current gaps in knowledge for people who have previously undertaken level 2 training is needed.</p> <p>Objective 2: Workforce mapping</p> <p>HN described the current state of the workforce mapping paper and identified need for verification as some level 3 and 4 staff is commissioned by CCGs and not by Trust. HN to send mapping to members to identify who to approach for verification to ensure the mapping is accurate.</p>	<p>sending survey link.</p> <p>HN to send mapping of CCG commissioned & Trust commissioner level 3 and 4 staff.</p>
<p>5. Annual plan 2015/16</p> <p>Annual planning cycle to develop future work programme for the coming year is between May and June. Members to send ideas in to HN to begin the discussion at the next meeting.</p>	<p>Members to send work programme ideas to HN.</p>
<p>6. Annual report</p> <p>Annual report to be written by June of this year to showcase the work members are achieving, HN will share the template with members to discuss populating at the next meeting.</p>	<p>HN to share with members template annual report</p>
<p>7. Manchester Cancer updates</p> <p>Manchester Cancer education briefing for information.</p>	
<p>8. Any other business</p> <p>PM shared with the group that his current role is not financed by MC having met with TP he described due to the group not being part of the original budget for clinical director TP will discuss with the Medical Director to potentially advertise and formally recruit a director for this group. As this is early stages there currently is no formal decision.</p> <p>CB does not work on Tuesday as such will not be able to attend the meetings however will feedback on papers sent and catch up with HN.</p>	
<p>9. Date of next meetings</p> <ul style="list-style-type: none"> ▪ 28th April 2015 The Christie NHS FT , Department 2, level 3, room 6, 3-5pm ▪ 23rd June 2015 The Christie NHS FT , Department 2, level 3, room 6, 2-4pm ▪ 8th September 2015 The Christie NHS FT , Department 2, level 3, room 6, 2-4pm 	